



Sundram Fasteners Limited

REGISTERED & CORPORATE OFFICE
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CIN : L35999TN1962PLC004943
WEBSITE : www.sundram.com

Email: investorshelpdesk@sfl.co.in

NOTICE to Shareholders - Registration of Email Address and Mobile Numbers

July 9, 2020

Dear Shareholder,

In view of the restrictions in movement of persons due to the outbreak of Covid-19 Pandemic, the Ministry of Corporate Affairs and the Securities and Exchange Board of India vide their Circulars dated May 5, 2020 and May 12, 2020 have directed the Companies to conduct the Annual General Meeting (AGM) through Video Conferencing (VC) and Other Audio Visual Means (OAVM) during the calendar year 2020 and directed to dispatch the Notice of Annual General Meeting and the Annual Report for the financial year 2019-2020 only by e-mail to the members, whose e-mail addresses are registered with the Company / Registrar and Share Transfer Agents / Depository Participants.

Shareholders who have not registered their email addresses are requested to register their email address and mobile number with the Company or through their Depository Participants where they hold their demat accounts. Those who are registering their e-mail address and mobile number with Company may do so by sending a **scanned copy of their signed request letter, duly quoting their folio number/DPID & Client Id** to the Company / Integrated Registry Management Services Private Limited, the Registrar and Share Transfer Agents of the Company at **investorshelpdesk@sfl.co.in / srirams@integratedindia.in**. The e-mail address and the mobile number will be registered after verification of the signatures in the request letter with that shown on record.

In case of any queries in this regard, the concerned shareholders may contact the Registrar and Share Transfer Agent, Sri S Sriram, Deputy General Manager, Integrated Registry Management Services Private Limited, Kences Towers, 2nd Floor, No 1, Ramakrishna Street, North Usman Road, T Nagar, Chennai – 600 017, Telephone: 91-44-28478501-803, E-mail: srirams@integratedindia.in / the Company at the contact details mentioned above.

For SUNDRAM FASTENERS LIMITED

R Dilip Kumar

Vice President – Finance & Company Secretary